

DRAFT MEETING SUMMARY (v.1)

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HANFORD ADVISORY BOARD
HEALTH, SAFETY, AND ENVIRONMENTAL PROTECTION
May 8, 2003
Richland, WA

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This is only a summary of issues and actions in this meeting. It may not represent the fullness of ideas discussed or opinions given, and should not be used as a substitute for actual public involvement or public comment on any particular topic unless specifically identified as such.

Welcome and Introductions

Keith Smith, committee chair, opened the meeting and briefly outlined the agenda for the meeting. The April meeting summary was adopted.

Integrated Safety Management Systems (ISMS) and Voluntary Protection Program (VPP) – Discussion Panel for June Board Meeting

The basic assumptions for this panel are:

- It is no longer a worker specific panel. It is now a discussion panel on Integrated Safety Management Systems (ISMS) and the Voluntary Protection Program (VPP).
- Representation on the panel will include agencies, regulators, contractors and worker representatives.

The intended purpose of the panel is:

- To provide the Board with a solid background on what is happening on the site in regards to health and safety.
- To determine if there are new areas for the Health, Safety and Environmental Protection (HSEP) committee to pursue.

- To discuss the affects of acceleration on safety with the primary thrust being a determination of if it is or is not affecting safety.
- To determine if the Performance Management Plan (PMP) is having an affect on health and safety.
- To determine if the goals of ISMS/VPP are being met.

The framing questions for the panel are:

- Is ISMS/VPP working and how do you know it is working?
- Are there effects from acceleration on safety?
- Is there future work the committee needs to pursue?

These questions will be used to give the presenters an idea of the issues the Board is interested in hearing about. Each panel member will be allowed five minutes to give an opening statement in the context of these questions. This will be a point of reference for the question and answer period. The following groups will be invited to participate in the panel:

One management representative each from: Fluor; CHG; Bechtel Hanford; and Bechtel National.

One worker safety representative from each of the above contractors.

The Department of Energy - Richland Operations Office (DOE-RL), the Department of Energy - Office of River Protection (DOE-ORP) and the regulators will be on hand to add their viewpoints to the discussion portion of this panel. Additionally, the DOE-RL and DOE-ORP offices will give a brief overview of their expectations of the contractors' ISMS programs. Committee members and other Board members will ask questions of the panel from their usual Board seats. The Board will be given guidance to give short, concise statements or questions to ensure the time is used most efficiently.

The format for the discussion panel will be as follows:

5 minutes: Introduction and historical discussion by Keith Smith which will cover:

What is ISMS?
 Why is it important?
 When did it come into existence?
 What is different about this program vs. previous safety programs?

10 minutes: A brief overview of ISMS and VPP by the agencies to include:

What are the agencies guidelines to and expectations of the contractors?

40 minutes: Informational Panel with contractor and worker representatives:

This will include responses to the previously mentioned framing questions.

30 minutes: Board questions to the panel members.

10 minutes: Discussion panel wrap up.

Information about ISMS will be added to the June packet. This will allow Board members who are not experienced on this topic to come to the panel with a basic understanding of the program.

Revised draft Hanford Solid Waste Environmental Impact Statement (HSW-EIS)

The committee reviewed the list of nine discussion points developed at the committee of the whole meeting on May 7, 2003 on the revised draft Hanford Solid Waste Environmental Impact Statement (HSW-EIS). The discussion points were developed as a basis for draft advice points for the committee of the whole meeting on May 20, 2003 and as points to be addressed at the same meeting by regulators and agencies.

The committee discussed the possibility of adding any more information to these discussion points or items within the issues in need of further discussion. The committee agreed to pay attention for upcoming homework on the HSW-EIS and did not add any further topics.

Committee Business

The committee will not meet in June or July however committee members will find a time to compare notes on the safety discussion panel during the board meeting in June.

Handouts

- Discussion panel form handout, May 8, 2003
- Health, Safety and Environmental Protection Committee Agenda, May 8
- Main Discussion Points on the Hanford Solid Waste EIS, Committee of the Whole, May 7, 2003

Attendees

HAB Members and Alternates

Keith Smith	Tim Takaro (by phone)	Jim Trombold (by phone)
John Stanfill		

Others

Joanne R. Shadel, DOE-RL	Michelle Anderson-Moore, Ecology	Nancy Myers, BHI
Doug Shoop, DOE-RL		Dave Taylor, CH2Mhill
Steve Wiegman, DOE-ORP		Liana Herron, EnviroIssues
		Penny Mabie, EnviroIssues
		Barb Wise, Fluor Hanford
		John Jeskey, Hamtc Safety
		Kristin Lerch, Nuvotec